



TAITRA Taiwan External Trade Development Council (TAITRA)

List of Precautions against Potential Hazards Prepared by the Lessee and Provided to the Contractor

Description: According to Article 17 of the Labor Safety and Health Act, lessor must inform lessee of the event venue concerning the work environment, potential hazards, and the measures the lessee should take in order to abide by these rules and relevant safety and health regulations. During the work period, in addition to abiding by labor and health regulations and other regulations, the contractor hired by the lessee of the event venue should abide by the Rules Governing Decoration of the Event Venue by the Contractor before Work Begins, and the Guidelines for the Management of Safety and Health during Decoration of the Event Venue by the Contractor.	
Name of the Show/Event:	
Period of Event:	(Month Day, Year) to (Month Day, Year)
Lessee of the Event Venue:	
Work Environment of the Premises:	
Potential Hazards: Fall from height, being hit, electric shock , being cut, fire, fall and other hazards	
Hazard prevention measures:	
<ol style="list-style-type: none"> Contractor hired by the lessee of the event venue shall have personnel in the work area to prevent unauthorized personnel from entering. Labor safety management personnel shall be present at the work site. A safe operating plan shall be drafted. <u>All personnel entering the work area must wear safety helmets. Workers should wear protective gear that includes a safety helmet, safety belts, a backpack belt, a rescue lifting device, a safety rope, a winding fall arrester, insulated gloves, insulated shoes, leather gloves, a mask, a reflective vest, a voltage detector, etc.</u> Licensed electric machines and tools must have a protective hood and circuit breaker. <u>Stepladders shall be checked for breaks and may not stand on one side when used. Those that are 2m or longer should be used with assistance and supervision.</u> All required documentation must be shown before hazardous machines and tools are allowed on the premises. Vehicles must be driven along the route designated by the center at slow speeds. Drivers must watch out for electric cords, objects and booths by the roadside. Structures and scaffolds are not to be used until they are inspected and approved by relevant technicians. Ventilators, gas detectors, life-saving and anti-electric shock devices must be present at enclosed work spaces. <u>Precautions not included in this list and deemed necessary should be taken by the labor safety and health personnel of the renter of the event venue and its contractors. The renter of the event venue and its contractors and subcontractors shall be liable for accidents that occur as a result of their negligence.</u> 	

Lessee of the Event Venue: _____(Signature)

Responsible Person for Lessee of the Event Venue: _____(Signature)

_____ (Month Day, Year)